



Mentor Claim Form 2025-2026

NAME AND ADDRESS OF CLAIMANT
(PLEASE PRINT CLEARLY)

Date of Claim: _____

Last 4 of Social
Security # : _____

Mentor/Literacy Coach Stipend for classroom visitation and planning

\$____

2 1/2 hours = 1 Session

Date	Description	Amount

Total: \$ _____

Signature and Title of Claimant

Date

Signature of Supervisor/Director

Date

Signature of Purchasing Officer

Date

Budget Code

A _____ - _____ - _____